

# St Austell BID



Business  
Improvement  
District

## **St Austell BID Board Meeting**

### **Minutes of the meeting held on 1<sup>st</sup> May 2018.**

**Present:** John Kneller, Hayley Newton, Roberto Cubbedu, Giles Bingley, Martin Davies, Brian Palmer.

**In attendance:** Annette Miller.

**Apologies:** Ameena Williams, Richard Hurst, Dale Lovatt

1. **Welcome:** JK welcomed the Board to the meeting.

#### **2. Minutes of previous meeting**

The minutes of the Board meeting held on 3<sup>rd</sup> April were reviewed and approved.

#### **3. BID Financial Report**

Giles circulated the Statutory Accounts for the year end 5<sup>th</sup> April 2018 and further discussions ensued on the draft 2018/19 budget which requires finalisation.

#### **4. BID Manager Report**

**Security/wardens.** Nothing booked in currently.

**Investor's Pack.** Designed visuals, awaiting input.

**Banner.** Poundland document has been finalised. Waiting for permission from the owners.

**Branding.** All visuals have been approved.

**Signage.** Station signs have been installed.

**Christmas lights.** One more quote to come. Visual from Christmas Creations has been received.

**Garden Festival.** To be confirmed 30th June.

**Refill stations.** Encourage businesses to sign up to the refill App.

**Safer Cornwall.** 2,500 updated leaflets have been produced. Costs shared between BID, White River and PCC Office (£60 each).

**Vinyl's.** Store Twenty One vinyl's have been installed.

**Planting.** 20<sup>th</sup> May 8am start to hang baskets.

**Levy Payer.** Open session held on the 25<sup>th</sup> April. No attendees.

**Truro Park.** Fun day hold funding for Cllr Hayward 16/6/18. Will be included in the BID insurance

**Voice Advertising.** Full page £300 half page £275 quarter page £175

**Police** have applied to the PCC office for funding for extra resources.

**Plastic Free.** Phase one café's, Pubs, Restaurants and Takeaways (12 to take part). Straws, cutlery, stirrers, coffee cups and sauce sachets.

## **5. AGM timings and Approvals.**

The AGM is scheduled for Tuesday 7<sup>th</sup> June and all of the notices have been sent out in line with the schedule.

The Agenda has been approved and circulated. The Chairmans report was reviewed and approved.

## **6. BID Projects**

**South West in Bloom** – All of the baskets will be going up on Sunday 20<sup>th</sup> May , volunteers required to help.

**Security and Storennet Radio** –RH reported that issues with youths in town and concerns regarding police visibility continue. A tour of the Newwquay CCTV monitoring suite is available, Roberto to follow up.

**Street Cleaning and Appearance** – Nothing to report

**Investor Pack** – In design awaiting content approval.

**Coach Parking and Visits** – Leaflet in produced including highlights of the town and the trail.

## **7. Feedback from Other Meetings.**

- BID Manager meeting attended, GDPR and other discussions.
- ASB Meeting – Police require extra resource for Town Centre.

## **8. AOB**

- Bodmin Road closures should end soon ( traffic lights).
- Penzance traders are reporting an upturn in trade – plastic free campaign.

**Date of Next Meeting : Tuesday 3<sup>rd</sup> July 2018**

**AGM on 5<sup>th</sup> June 2018**

**At the White Hart Hotel.**